

Application Checklist

MCDPHDI AZ WIC Part-Time Track

Print this page and turn it in with all your application materials together in one packet. Send application materials to:

Shirley Strembel, MS, RD
Dietetic Internship Director
Maricopa County Department of Public Health
Office of Nutrition Services
4041 N. Central Avenue, Suite 700C
Phoenix, AZ 85012

All materials must arrive by **Thursday, May 5, 2011 at 5:00 PM** and by receipted mail, or in person, for proof of mailing date and delivery. You may also choose to enclose a self-addressed stamped postcard if you want to be notified that your application has been processed.

Initial the following items to be submitted in the application packet:

- _____ Application Checklist
- _____ MCDPHDI 2011 AZ WIC Declaration of Intent
- _____ Official college transcripts from all colleges and universities attended
- _____ DPD course requirement list from your institution. *You should be able to get this from the DPD program director from the college or university you attended.*
- _____ Signed Verification Statement of Dietetics Programs in Dietetics or a signed Declaration of Intent to Complete. *If your date of DPD completion is five or more years old, additional coursework will be required.*
- _____ Three letters of recommendation. Use the MCDPHDI 2011 AZ WIC Recommendation Form. *It is preferred, not required, that at least one be from academic faculty and one work/professional. Please do not include letters from friends or family.*
- _____ MCDPHDI 2011 AZ WIC Application
- _____ MCDPHDI 2011 AZ WIC Work Experience Calculation Form
- _____ MCDPHDI 2011 AZ WIC Volunteer Experience Calculation Form
- _____ Personal Statement (no more than two pages) which addresses:
 - the reason for entering dietetics
 - your preparatory career experiences
 - why you are applying to our program
 - your expectations from the program
 - short and long term goals
 - personal strengths and areas of improvement
 - a project completed without supervision
 - please note if you speak, read or write a language other than English and your level of fluency
- _____ Non-refundable application fee of \$52.00 made payable to Maricopa County.

Signature: _____

Date: _____